



Glencairn Parent-Teacher Organization

939 N Harrison Road
East Lansing, MI 48823

Nurturing Each Child
Educating All Students
Building World Citizens

Glencairn Parent Teacher Organization Minutes - Board Meeting

March 1, 2022 Meeting

Zoom Meeting

In attendance: Jessi Kauppi (President), Olivia Kurajian (Vice President), Karin Polischuk (Co-Treasurer), Tariq Sumbal (Co-Treasurer), Kim Roland (Secretary), Lorraine Ware (Principal), Whitney Sell (Kindergarten Teacher), Jen Fortner (Kindergarten Teacher), Natalie Bertoia, Shannon Torres, Chung-Hui

Unable to attend: None

Meeting start at 7:00 p.m.

- Welcome and Introductions
- Agenda Approval
- Teacher Report (Mrs. Fortner - Kindergarten & Mrs. Sell - Kindergarten)
 - Making some pinball machines during the science push and pull unit and everyone is excited for this activity
 - Both Kindergarten teachers are on the Reading Month committee. Kindness is the theme this year.
 - Mystery readers coming in during March is Reading Month - parents/family members can sign up to come in and be a mystery reader
 - Challenge to the classes to read 100 books for Reading Month, winning classes can pick out a free new book for their class
 - Hometown famous personalities are doing video readings that the students will hear during library
 - Switch-a-roo teacher readers where kids will have a surprise teacher pop in to read to different classes. Everyone loves this b/c it gets different teachers and students to meet each other.
 - Is there anything that the PTO can do to help you?
 - We are thankful for the Staff/Teacher Luncheon
 - From Karin...there is \$450 allocated for March is Reading Month. In the past, this amount has gone toward the photo contest. Some ideas included the grade level shirts or a reusable book tote bag. We like ideas that help bring the school community together. The Kindergarten teachers will discuss more with the staff.
- Principal Report (Mrs. Ware)
 - Conferences are coming up during the next two weeks. It will be great to touch base

- now that school is about $\frac{2}{3}$ over.
- Another late start day is coming up. These are mornings of professional development for the teachers.
 - Morning News has included topics such as Black History and Women's History
 - Looking forward to the warm weather and being able to be outside more and eat outside again
 - Hopeful to be able to have family events again next year
 - Teacher and Staff lunches have been a huge hit!
- Agenda Follow-up
 - Staff Luncheons (Karin & Jessi) - Two lunches done to date and there is another coming up soon, the variety of options has been great, the staff really appreciates the chance to gather and bond, will probably do two during the month of May b/c it's Teacher Appreciation month, we're hoping to find a coordinator for next year
 - Arts Grant (Olivia) - No update this time, there was a check mailed for the amount that the PTO is supporting
 - Social media staff highlight (Natalie) - What about sharing a photo of the teacher with their favorite book? Maybe we could time this with March is Reading Month. Mrs. Ware will check with the teachers to be sure they are ok with this idea.
 - PTO Newsletter (Kim) - Add information about Amazon Smile, Kroger, Office Depot, donation link
 - Social worker fund (Jessi) - The budget that we allocated for Ms. Fornier has been spent on some really great things for the class space and for the children to use.
 - Budget Review (Karin & Tariq)
 - We haven't spent too much money yet this year.
 - We made \$1,029 on spirit wear.
 - Not quite $\frac{1}{2}$ of teacher reimbursement has been spent yet this year. Karin will send a reminder to teachers who haven't spent any money yet.
 - We will not be spending very much money on field trips this year because the only one is the 3rd grade Big Zoo Lesson.
 - Spent a total of \$1,800 so far.
 - We have a very healthy \$20,000 reserve that we may use in the future for the playground or events.
 - Without field trips or other fun events happening throughout the year, maybe we should budget to spend a little more on the Field Day or some other fun school wide event in spring.
 - Fundraising Discussion
 - Spirit Wear - We're all set on this now. Some orders ran way late. Consider pre-ordering a really simple order in the future and sell shirts from a table at events
 - New Business
 - Field Day - Should we start planning it? Yes, we think that we would be able to. Shannon Torres offered to help plan. Everyone liked the idea of an ice cream truck or Kona Ice. Mrs. Ware will start to think about a good date for this.
 - 5th Grade graduation with be on Thursday, May 30th
 - Mileage Club - We no longer do this through Sparrow. If we get a parent volunteer to help run this, we could maybe do this after spring break. This one involves monitoring a

sign-up genius to be sure that parents are at the school each day to monitor the walkers. We may have a hurdle because there are six recesses this year. Mrs. Ware will run this by the teachers too to see if there are any creative ideas to make it work with how recesses are spread out.

- There will be another book fair in April. We do have coordinators (Renee Smith and Victoria Soloman) already to run that with Mrs. Mikko-Eicher. We may also want to call out to see if we can get another volunteer who'd like to learn this upcoming spring so that they can be involved next year.
- Coordinator needs - Field Day, Mileage Club, Luncheons, Book Fair

Meeting finished at 8:20p.m.