



# Glencairn Parent-Teacher Organization

939 N Harrison Road  
East Lansing, MI 48823

Nurturing Each Child  
Educating All Students  
Building World Citizens

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## Glencairn Parent Teacher Organization Minutes - Board Meeting

January 11, 2022 Meeting

Zoom Meeting

**In attendance:** Jessi Kauppi (President), Olivia Kurajian (Vice President), Karin Polischuk (Co-Treasurer), Kim Roland (Secretary), Lorraine Ware (Principal), Danielle Fournier (School Social Worker), Kelsey Padgett (3rd Grade Teacher), Chris Martin, Sandra Greyerbiehl, Jasmine King

**Unable to attend:** Tariq Sumbal (Co-Treasurer)

Meeting start at 7:00 p.m.

- Welcome and Introductions
- Minutes Approval
- Teacher Report (Mrs. Padgett - 3rd Grade & Ms. Fournier - Social Worker)
  - Ms. Fournier's Updates
    - She's a first year social worker at Glencairn and is loving her role working with both special and general education populations
    - Working with students with IEP or Section 504 plans. Working with general education social groups related to getting along/solving problems/etc. Organizing special needs such as weekend survival kits, assisting with winter gear. Always taking suggestions for community resource needs.
    - Had a great turnout for donations for winter gear just recently!
    - How can the PTO help?
      - The PTO has winter gear allocation, scholarship budget, and snack budget money related to work that our school social worker helps with. For this year, it might be nice for the PTO to help budget-wise for a first year social worker and getting her room ready.
  - Mrs. Padgett's Updates
    - Several years teaching experience in metro-Detroit. First year at Glencairn.
    - She has spent some of the money allocated by budget and will be submitting a reimbursement form soon.
    - Is there anything else that the PTO can help with at this time? Nothing at this time. Thankful for the money in the budget to help her get started teaching again.
- Principal Report (Mrs. Ware)

- Positive Behavior Intervention Support (PBIS) - Taking time to reteach positive behavior and expectations after the winter break. Lots of procedures to relearn surrounding bathroom, lunchroom, hallways, etc. We call this a booster session and it's going well.
- 15-20 new children in our school that have already started after break or starting in the next week!
- The kids have been asking for the "Golden Boot" to come back. This is a reward for classrooms with a tidy hall area. "Zero the Hero" is also coming back for the 100th day.
- Morning Celebration this year has been brought to the students virtually this year. Student Leadership Team is the entire 5th grade, rotating on 2-week stretches. They put together the virtual Morning Celebration and slide shows. Each day of the week tends to have a theme.
- Everyone is really loving having Charlie Brown at the school. He is great to have around when students are having a difficult time. He is working to become a therapy dog for the school. Mrs. Ware told a really funny story about Charlie Brown learning how to use the stairs with the help of Chevy (the Superintendent's dog). He is now 5 months old.
- What else can the PTO do for the school?
  - Sunshine Committee has tried to plan fun activities for the teachers and staff. They loved and miss the luncheons that the PTO used to help with. Maybe the PTO can begin this again. Yes, we'll find a chair for this committee and work on bringing this tradition back! Karin will reach out to the last chair and see if she's interested in being involved.
- Mrs. Ware will be out of the building on medical leave until the 24<sup>th</sup> of January. Tami Teszlewicz and Danielle Fournier will be available during her absence as needed.
- Agenda Follow-up
  - Arts Grant (Olivia) - Reached out to some contacts related to the grant, but hasn't heard back from anyone yet. We think we're past the deadline on this. Olivia will see if she can follow up with Mrs. Valente.
  - Safety Budget (Karin) - There is \$200 in the budget for the Safeties. They had a pizza party with some of their money already.
  - Fundraising will be covered below as a separate topic
  - Social Media staff highlight - Our social media coordinator not in attendance tonight so no update
- Budget Review (Karin)
  - Current Balance is \$23,800.05 total. Will likely have a nice balance at the end of this year. We try and do a balanced budget each year so that we spend the money we raise during that year. With the pandemic going on this year and last year are a little different with both spending and fundraising.
  - Spirit wear sales \$1,706.95 - cost \$772= \$934.95. There are still some late orders that are happening so we may still owe about \$200. This was a good fundraiser. It's possible to run this throughout the year instead of once a year now that this has moved online.
  - The Book Fair is not a fundraiser for the PTO, but we help with it. The proceeds are Scholastic Dollars that Ms. Mikko-Eicher spends for the library and school. There was a net \$4 loss in money that PTO will help with.
  - Rewards (Kroger Community and Amazon Smile) received are \$95.47
  - Recent expenses Pruess Pets for fish tank \$219.98, Marco's Pizza for safety patrol \$61.56

- We had budget for field trips, but it sounds like the only field trip this year will be 3rd Grade's Big Zoo Lesson
- 6 out of 13 teachers have spent their reimbursement
- New budget discussion
  - Ms. Fournier's classroom - Moved, seconded, and approved to reallocate \$300 from winter clothing budget to Ms. Fournier for classroom set up
- Fundraising Discussion
  - Fun Run - We usually do this in the fall and it is the biggest fundraiser of the year. Do we want to attempt this in the spring? Or replace it with something else? We feel like we should talk more with Mrs. Ware about this event. Jessi will do this. Then we can discuss what a potential letter to parents would look like after that.
- New Business - None

Meeting finished at 8:30p.m.