



Glencairn Parent-Teacher Organization

939 North Harrison
East Lansing, MI 48823

Nurturing Each Child
Educating All Students
Building World Citizens

Glencairn Parent Teacher Organization Minutes - Board Meeting

May 5, 2020 Meeting

Zoom Meeting

In attendance: Karin Polischuk (President), Kim Roland (Secretary), Jason Weller (Treasurer), Josh Vincent (Vice President), Jen Pace (Volunteer Coordinator), Lorraine Ware (Principal)

Meeting start at 6:30 p.m.

- What could the fall look like? We definitely don't know, but trying to keep up with the news.
- Kindergarten round up is postponed.
- It is a very busy time right now for the district with the distance learning, food distribution, construction, and moving.
- Budget
 - We'll have quite a surplus at the end of this year.
 - We are budgeted for a lot of field trips that didn't happen. Some grades did use some of their money.
 - We may not be able to do a Fun Run next year and this is our biggest fundraiser.
- Teacher Appreciation
 - On FaceBook, we've asked parents to reach out. Parents are getting creative.
 - Teacher count is 21.
 - Budget is \$250 for Teacher Appreciation.
 - We'll do \$20 virtual Amazon gift cards for each teacher.
 - Vote to go over the budgeted amount was approved.
- 5th Graders and Graduation
 - We have a budget for caps and graduation.
 - There are 49 current 5th graders.
 - They won't be doing their field trip.
 - 5th Grade teachers have decided to pass on graduation caps this year.
 - They're going to do a virtual ceremony, with many of the traditions.
 - An idea was to help them purchase Scottie Dog keychains. We have looked at ideas that are around \$5-8 each. We will be asking teachers which item they prefer instead of caps.
 - 5th grade budget is \$225 and we approve them going over this budget to purchase the gift of their choosing for the students.
- Fun Run in the Fall
 - There likely wouldn't be one.
 - We could take the approach that the middle school does and send out a "please donate letter" instead. We'll likely get less money than usual, but that is probably ok.
- Coffee on 1st Day and Taste of Glencairn - These two events probably won't happen.

- Book Fair - Can be done online. Not sure how successful this was in the Spring, but will still help to raise some money for the library.
- Looking at the rest of our events, there isn't much that sticks out to us that you could do with social distancing.
- What are the favorites? What might we be able to do in the spring.
 - Festival of Cultures is always ranked at the top.
 - Has there ever been discussion of hosting this outside? Possibly on a Saturday?
 - Back when this started at Red Cedar school, this was hosted outside. There was a lot of trouble with planning around the weather. It is also difficult to haul out the music, instruments, and set up.
 - If it came down to no Festival of Cultures or having it outside to social distance, we might choose to have it outside.
 - The kids really enjoy field day and there could be possibilities to still do this in the spring (even if we're still social distancing).
 - Movie Night is very popular, but there probably isn't a good way to do this with social distancing.
- Math and Science Night for sure would be very difficult because we rely on MSU students.
 - Other schools tend to combine these and host one STEM or STEAM night.
 - We could host something online if we really wanted to.
- Curriculum Night would be up to the District.
- Book Bingo
 - Typically happens in March and helps to raise money for their Field Trip.
 - We could help them host an online auction if needed.
- If we had to prioritize which events the PTO would want to host, we would pick one Book Fair and Science Night.
- Playground questions
 - Will the little house village be moved into the school for the summer? We don't know.
 - The gaga ball pit will be removed and replaced after the surface is blacktopped. It was too muddy in that area this year.
- Recruiting for next year? It's going to be really difficult to start doing this. It's not a good time and we don't really know what help we're asking for.
- Is there anything else that we can do to support families or the school right now?
 - There is a current need for masks. Karin will talk to Jessy Gregg about help getting some masks for teachers. Teachers will begin going into the schools to get students' belongings and there will be a parent pickup on May 15th. There is a newsletter going out this week about this.
 - Parents can also use the May 15th date to drop books and school belongings on this day as well.
 - Lost & Found items - could someone wash and try to return to families?
 - Winter gear - could someone wash and store until next winter?
- The PTO has toe tokens for Mileage Club. The water bottles are at the school and Mrs. Ware can get those. Over the next several weeks, students could earn these if they're outside walking. Mrs. Ware will include something about this in the newsletter that she's sending this week.
- Spiritwear - We think this all got delivered

- Popcorn will need to be cleaned up when we can get in the school.
- We will need to discuss our budget for next year at some point.
- Reminder that the teachers asked that we consider class t-shirts and we were considering this for next year in lieu of the bandanas. This will require some planning ahead. We use Retroduck for our spiritwear. Their turnaround is pretty quick. We would want to order extras for every grade. We wanted to go in order of the rainbow and that grade would be that color every year. We could probably get a good price for a bulk order for the school. Budget for the bandanas for the FunRun was just under \$850. We currently fund the 4th grade t-shirts, so we wouldn't need to do this separately any longer. This school year we had 350 kids. Next school year, there may be more like 290 students because of the boundary shifts. We all agree to let the teachers begin to plan for this for next year.

Meeting finished at 7:45 p.m.